

**SHREWSBURY ELECTRIC  
&  
CABLE OPERATIONS  
COMMISSION MEETING**

**November 15, 2004  
7:00 PM**

**MINUTES**

**PRESENT:** C. JEFFERSON, Jr., Chairman  
S. DAVIS  
R. LUTZ  
A. TRIPPI  
P. LYONS-GALLO

**ABSENT:** NONE

**OTHERS**

**PRESENT:** T. JOSIE  
R. IACCARINO

**1. Approve Bill Schedules**

The bill schedules were reviewed and approved as presented.

**2. Minutes – Light Commission Meeting – October 18, 2004**

*A motion:*

*To approve the minutes of the October 18, 2004 Light Commission meeting was made by S. Davis and seconded by C. Jefferson, Jr.*

*After a brief discussion, the minutes were approved with a correction to Page 4, Paragraph 2 - “amounts” replaced with “months.”*

### **3. Auditor's Letter of Engagement**

*A motion:*

*To engage the accounting firm of Nelson, Adam & Dickson P.C. to perform the annual audit for Shrewsbury Electric and Cable Operations was made by C. Jefferson, Jr. and seconded by R. Lutz.*

*After a brief discussion, subject to confirmation of the inclusion of GASB34 in the audit, the motion was voted unanimously.*

### **4. Electric**

#### **a. October Cash Statements**

T. Josie presented and reviewed the electric cash statements for the month of October with the Light Commission.

After a brief discussion, the electric cash statements for the month of October were accepted as presented.

### **5. CATV**

#### **a. October Cash Statements**

T. Josie presented and reviewed the CATV cash statements for the month of October.

After a brief discussion, the CATV cash statements for the month of October were accepted as presented.

### **6. Charges for Service – Underground Development**

T. Josie presented and reviewed policy changes/rates for SELCO's existing "Policy 3.9 Underground Construction – Residential and Commercial." Rate increases are recommended for the following services,

- Primary Conductor Per Linear Foot of Roadway
- Secondary House Service – 2/0 Cable
- Secondary House Service – 4/0 Cable
- Temporary Service including the Inspection Fee

The Light Commission concurred that all fees should cover the cost of service.

***A motion:***

***To adopt Policy 3.9 as revised on December 1, 2004, the subject being “Underground Construction – Residential and Commercial” was made by C. Jefferson, Jr. and seconded by A. Trippi.***

***Following a brief discussion,***

***A motion:***

***To amend the previous motion by charging \$285.00 for Temporary Service was made by S. Davis and seconded by R. Lutz.***

***Following further discussion, the motion to increase the Temporary Service charge to \$285.00 was voted three in favor, two opposed.***

***Without further discussion, the motion to adopt Policy 3.9 on December 1, 2004 per the General Manager’s recommendation, as amended, was voted unanimously.***

**7. Wiring Inspection Fees**

T. Josie presented recommendations to increase SELCO’s Wiring Inspection fees, effective December 1, 2004.

***A motion:***

***To accept the General Manager’s recommendations to increase the Wiring Inspection fees was made by R. Lutz and seconded by S. Davis.***

***After no further discussion, the motion was voted unanimously.***

**8. Protective Light Rates**

T. Josie presented and reviewed his recommendations to increase SELCO’s Protective Light Rates, effective December 1, 2004. The last rate adjustment was effective July 1, 1991.

Following further discussion,

***A motion:***

***To adopt the General Manager's recommendations to increase the Protective Light Rates was made by C. Jefferson, Jr. and seconded by R. Lutz.***

***After no further discussion, the motion was voted unanimously.***

## **9. Programming Choices**

T. Josie presented and reviewed some of the present processes for adding new programming to SELCO's line-up. He commented that he does not have a problem making recommendations for new programming however he has his own opinions/standards and asked the Light Commission to discuss their role and management authority in making some programming decisions.

After further discussion, the Light Commission agreed that the General Manager would present the new programming to the Commission prior to signing contracts.

## **10. Operating Brief**

- The Light Commission reviewed the Operating Brief.

The next Light Commission meeting is scheduled for Monday, December 20, 2004 at 7:00pm.

***A motion:***

***To adjourn the Light Commission meeting was made by S. Davis and seconded by A. Trippi.***

***After no further discussion, the motion was voted unanimously.***

Respectfully submitted,

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Anthony M. Trippi, Clerk  
Shrewsbury's Light Commission